



**VERMILION & DISTRICT HOUSING FOUNDATION  
BOARD MEETING - ROTARY ROOM  
JANUARY 25, 2024**

**1. Call to Order**

- 1.1. Additions to Agenda

**2. Acceptance of Agenda**

**3. Adoption of Minutes**

- 3.1. Organization Meeting November 30, 2023 – Motion Required
- 3.2. Regular Board Meeting November 30, 2023 – Motion Required

**4. Disbursement Listing**

- 4.1. November, 2023 Disbursements Listing – Motion Required
- 4.2. December, 2023 Disbursements Listing – Motion Required

**5. Financial Statements**

- 5.1. Financial Statements
  - 5.1.1. November & December, 2023 Review – Motion Required

**6. Correspondence**

- 6.1. ADM Letter – End of Covid Funding

**7. Old Business**

- 7.1. Preparation of Press Release on Modernization Grant
- 7.2. Hours of Work Policy HR-050 with Preamble – For Information Only
- 7.3. Smart Phone and Cellular Device Policy HR-049 – For Information Only

**8. New Business**

- 8.1. Ministerial Order
- 8.2. GIC Renewals – For Information Only
- 8.3. Executive Coaching Proposal – Motion Required
- 8.4. Admin Report AR-29-2023 Policy GOV-002 The Management Body Board – Motion Required
- 8.5. Admin Report AR-30-2024 Policy HR-019-1 COVID-19 Prevention – Motion Required
- 8.6. Admin Report AR-31-2024 Policy HR-051 On-Call Policy – Motion Required
- 8.7. Admin Report AR-32-2024 Policy HR-102 Employee Code of Conduct – Motion Required

**9. Incident Reports**

- 9.1. Fire Sprinkler Pipe Burst – January 15, 2024

**10. CAO Report**

**11. Date of Next Meeting**

**12. Closed Session**

- 12.1. Board - Privileged information (Section 17, FOIP)

**13. Adjournment**