

**VERMILION & DISTRICT HOUSING FOUNDATION
REGULAR BOARD MEETING MINUTES
April 29, 2024**

The Regular Meeting for Vermilion & District Housing Foundation was held on April 29, 2024.

Board Representatives:

Councillor Stacey Hryciuk	Chair	Present	County of Vermilion River
Councillor Robert Snow	Vice-Chair	Present	Town of Vermilion
Reeve Marty Baker	Director	Present	County of Vermilion River
Mayor Gregory Thronndson	Director	Present	Town of Vermilion
Kimberly Thompson	Director	Present	Public Member
Barbara Sjoquist	Director	Present	Public Member – MD of Wainwright
Marcel Berard	Director	Present	Public Member

Administration:

Carrie Kohlruess	CAO	Present
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1. Call to Order

Chair Stacey Hryciuk called the meeting to order at 4:09 pm

2. Acceptance of Agenda

Motion: 2024-04-001

Director Kimberly Thompson moved to accept the April 29, 2024 Board Meeting Agenda.

CARRIED

3. Adoption of Minutes

3.1 Minutes of March 28, 2024 Regular Board Meeting

Motion: 2024-04-002

Director Barbara Sjoquist moved to approve the March 28, 2024 Regular Board minutes as presented.

CARRIED

4. Disbursement Listing

4.1 March, 2024 Disbursements

Motion: 2024-04-003

Vice-Chair Robert Snow moved to accept the Disbursement Listing as presented.

CARRIED

4.1.1 Flood Claim 24017 Expenses were presented for information

5. Financial Statements

5.1. Financial Statements for March, 2024

Motion: 2024-04-004

Director Marty Baker moved to accept the March, 2024 Financial Statements as presented.

CARRIED

6. Correspondence

N/A

7. Old Business

N/A

8. New Business

8.1. Reserves – Operational Account

8.1.1. Reserves for Accreditation & Tub Replacement DSL3

Motion: 2024-004-005

Director Robert Snow moved to reclass miscellaneous reserve amounts on the balance sheet and add Cash on Hand to create a reserve for Accreditation and Tub.

CARRIED

Motion: 2024-004-006

Director Marty Baker moved to authorize the CAO to convert the operation chequing account to a high interest-bearing account.

CARRIED

8.2. Canada Summer Jobs Grant Awarded – Presented as information

8.3. Covid-19 Prevention Policy HR-019-1

Motion: 2024-004-07

Director Marty Baker moved to rescind Policy HR-019-1 and replace with an outbreak policy.

CARRIED

8.4. Underage Resident Approvals

Motion: 2024-004-008

Director Marty Baker moved to accept underage tenant with a 3-month lease and conditions.

CARRIED

8.5. Set AGM Meeting Date

Motion: 2024-004-009

Director Robert Snow moved that the Annual General Meeting be held on May 30, 2024 at 3:00 pm.

CARRIED

8.5.1. A discussion was held regarding Topics for AGM

8.6. Draft Ministerial Order with Changes – accepted as information

9. Incident Reports

N/A

10. CAO Report

Motion: 2024-04-010

Vice-Chair Robert Snow moved to accept the CAO Report as information.

CARRIED

11. Date of Next Meeting

Motion: 2024-04-011

Director Marty Baker moved that the date of the next meeting be moved to May 30, 2024, at 4:00 pm in the Rotary Room.

CARRIED

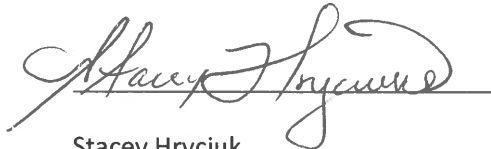
12. Closed Session

None

13. Adjournment

Chair Stacey Hryciuk adjourned the meeting of the Vermilion & District Housing Foundation Board of Directors.

Meeting was adjourned at 5:52 pm.



Stacey Hryciuk
Board Chairman



Carrie Kohlruss
Chief Administrative Officer