

**VERMILION & DISTRICT HOUSING FOUNDATION**  
**REGULAR BOARD MEETING MINUTES**  
**May 30, 2024**

The Regular Meeting for Vermilion & District Housing Foundation was held on May 30, 2024.

**Board Representatives:**

Councillor Stacey Hryciuk	Chair	Present	County of Vermilion River
Councillor Robert Snow	Vice-Chair	Present	Town of Vermilion
Reeve Marty Baker	Director	Present	County of Vermilion River
Councillor Joshua Rayment	Director	Absent	Town of Vermilion
Kimberly Thompson	Director	Absent	Public Member
Barbara Sjoquist	Director	Present	Public Member – MD of Wainwright
Marcel Berard	Director	Present	Public Member

**Administration:**

Carrie Kohlruss	CAO	Present
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**1. Call to Order**

Chair Stacey Hryciuk called the meeting to order at 4:10 pm

**2. Acceptance of Agenda**

**Motion: 2024-05-001**

Director Marty Baker moved to accept the May 30, 2024 Board Meeting Agenda.

*CARRIED*

**3. Adoption of Minutes**

**3.1 Minutes of April 29, 2024 Regular Board Meeting**

**Motion: 2024-05-002**

Director Marcel Berard moved to approve the April 29, 2024 Regular Board minutes as presented.

*CARRIED*

**4. Disbursement Listing**

**4.1 April, 2024 Disbursements**

**Motion: 2024-05-003**

Director Barbara Sjoquist moved to accept the Disbursement Listing as presented.

*CARRIED*

**5. Financial Statements**

**5.1. Financial Statements for April, 2024**

**Motion: 2024-05-004**

Director Marty Baker moved to accept the April, 2024 Financial Statements as presented.

*CARRIED*

## 6. Correspondence

N/A

## 7. Old Business

### 7.1. Draft Ministerial Order

**Motion: 2024-05-005**

Vice-Chair Robert Snow moved to rescind Motion 2024-02-005.

*CARRIED*

**Motion: 2024-05-006**

Director Marcel Berard moved to approve Draft Ministerial Order with amendments and CAO to send notification to Municipalities via a letter.

*CARRIED*

## 8. New Business

### 8.1. Vermilion Street Jamboree

CAO discussed collaboration with FOCUS for the 2<sup>nd</sup> Annual Vermilion Street Jamboree to be held September 6, 2024

### 8.2. Capital Maintenance Renewal (CMR)

CAO shared the CMR approval for VDHF this year and explained how it includes the Emergency funding for the Lions Pioneer Sewer pipe replacement

### 8.3. LAP Grant Increase

Presented the increases to the Cottage and Lodge funding known as LAP Funding. Will be seeing the increase in July, 2024.

### 8.4. Rental Assistance Benefit (RAB)

Discussed what the administrative fees look like for this year versus what it was in the past. Was able to provide data showing how the RAB program is assisting members of our community. CAO was asked to follow up with LRHG to find out the numbers of community members in our area that are being helped by the RAB program. The RAB within VDHF's Town of Vermilion and County of Vermilion River is administered by the LRHG,

### 8.5. Approval for Underage Resident – Lodge

Chair Stacy Hryciuk tabled this discussion until the next meeting for further information gathering to be completed.

### 8.6. Site Level Budget 2024 – Seniors Social Housing & Community Housing

**Motion: 2024-05-007**

Vice-Chair Robert Snow moved to accept the Seniors Social Housing & Community Housing Site Level Budget for 2024 as presented.

*CARRIED*

### 8.7. DSL4

A discussion was held on the future of DSL4 within the VDHF portfolio.

## 9. Incident Reports

N/A

## 10. CAO Report

**Motion: 2024-05-008**

Director Marty Baker moved to accept the CAO Report as information.

*CARRIED*

**11. Date of Next Meeting**

Date of the next meeting is schedule for June 27, 2024 at 4:00 pm in the Rotary Room.

**12. Closed Session**

None

**13. Adjournment**

Chair Stacey Hryciuk adjourned the meeting of the Vermilion & District Housing Foundation Board of Directors.

Meeting was adjourned at 6:22 pm.

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Stacey Hryciuk  
Board Chairman

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Carrie Kohruss  
Chief Administrative Officer