



**VERMILION & DISTRICT HOUSING FOUNDATION
BOARD MEETING AGENDA
ROTARY ROOM
VERMILION VALLEY LODGE
January 23, 2025
4:00 PM**

- 1. Call to Order**
 - 1.1. Additions to Agenda
- 2. Acceptance of Agenda**
- 3. Teams Meeting**
 - 3.1. Alberta Seniors, Community and Social Services – Housing Operations
- 4. Adoption of Minutes**
 - 4.1. Organizational Meeting December 5, 2025 – Motion Required
 - 4.2. Regular Board Meeting December 5, 2024, – Motion Required
- 5. Disbursement Listing**
 - 5.1. November, 2024 Disbursements Listing For Information - Motion Required
 - 5.2. December, 2024 Disbursements Listing For Information - Motion Required
- 6. Financial Statements**
 - 6.1. Financial Statements
 - 6.1.1. November & December, 2024 Review – Motion Required
- 7. Correspondence**
 - 7.1. Transforming Care for Aging Albertans – For Information
- 8. Old Business**
 - 8.1. Old Business – Actioned
 - 8.1.1. Admin Report AR-50-2025 Restricted Net Assets & Reserves – Motion Required
 - 8.1.2. Grand Opening – CCH Type B (DSL4) Level of Care – Propose a news article be prepared instead of the on-site Grand Opening – Motion Required
 - 8.1.3. Admin Report AR-41.1-2024 Handi-Van Proposal - Motion Required
 - 8.1.4. Admin Report AR-42.1-2024 Alarm Monitoring – Motion Required
 - 8.2. Old Business – Non-Actioned
 - 8.2.1. Ministerial Order
 - 8.2.2. Room Moving Fee
- 9. New Business**
 - 9.1. Admin Report AR-47-2025 Underage Tenant Approval – Motion Required
 - 9.2. Admin Report AR-49-2025 Proposed Rent Increase – Lodge - Motion Required
 - 9.3. Admin Report AR-48-2025 Increase to Lodge Security Deposits – Motion Required
 - 9.4. Admin Report AR-51-2025 Finance-021 Policy – Financial Administration – Update to Reflect Petty Cash Changed by Motion 2024-11-007 – Motion Required
 - 9.5. Admin Report AR-45-2025 Cash GIC's & Apply for Line of Credit
 - 9.6. Admin Report AR-52-2025 2025 Budget – Lodge, Cottages & CCH Type B (DSL3/DSL4) – Motion Required

10. Incident Report – N/A

11. CAO Report – For information - Motion

11.1. **Report**

11.2. **Rental Assistance Benefit Poster**

12. Date of Next Meeting

13. Closed Session

13.1. Board – N/A

13.2. CAO – Privileged Information (Section 17, FOIP)

14. Adjournment