

VERMILION & DISTRICT HOUSING FOUNDATION  
REGULAR BOARD MEETING MINUTES  
April 24, 2025

**Board Representatives:**

Stacey Hryciuk	Chair	Present	Councillor, County of Vermilion River
Robert Snow	Vice-Chair	Present	Councillor, Town of Vermilion
Marty Baker	Director	Absent	Reeve, County of Vermilion River
Joshua Rayment	Director	Present	Deputy Mayor, Town of Vermilion
Kimberly Thompson	Director	Present	Public Member
Barbara Sjoquist	Director	Present	Public Member – MD of Wainwright
Marcel Berard	Director	Present	Public Member

**Administration:**

Brittany Bratrud	CAO	Present
Sasha Savic	CFO	Present

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**1. Call to Order**

Chair Stacey Hryciuk called the meeting to order at 4:00 PM

**1.1 Additions to Agenda – None**

**2. Acceptance of the Agenda –**

**Motion 2025-004-01**

Vice-Chair Rob Snow moved to accept the Meeting agenda.

*CARRIED*

**3. Adoption of Minutes -**

**3.1 Regular Board Meeting March 27, 2025**

**Motion 2025-004-02**

Director Barb Sjoquist moved to approve the March 27, 2025, Board Meeting Minutes as presented.

*CARRIED*

**4. Disbursement Listing -**

**4.1 March 2025 Disbursements Listing for Information – Motion Required**

**Motion 2025-004-03**

Vice-Chair Rob Snow moved to approve March 2025 Disbursement Listing as presented.

*CARRIED*

## **5. Financial Statements -**

### **5.1 March 2025 Review – Motion Required**

#### **Motion 2025-004-04**

Director Josh Rayment moved to approve March 2025 Review Financial Statements as presented.

*CARRIED*

## **6. Correspondence -**

### **6.1 DSL4 Family Note – Reviewed and Accepted as Information**

### **6.2 B&B Rate Increase – Reviewed and Accepted as Information**

## **7. Old Business – Actioned**

### **7.1 Apply for line of Credit – Discussed and Accepted as Information**

## **8. New Business -**

### **8.1 DORF Letter from Ministry– Reviewed and Accepted as Information**

### **8.2 Admin Report AR-58-2025 Underage Tenant Approval – Motion Required**

#### **Motion 2025-004-05**

Director Kim Thompson moved to approve the underage tenant as suggested on Admin Report provided.

*CARRIED*

### **8.3 Admin Report AR-59-2025 Community Housing Rent Caps - Motion Required**

#### **Motion 2025-004-06**

Director Josh Rayment moved to approve that the Community Housing Rent Caps be removed as outlined in the Administrative Report, and that rental rates for Community Housing be based on 30 percent of household income, effective August 1, 2025.

*CARRIED*

### **8.4 Admin report AR-60-2025 Underage Tenant Approval – Motion Required**

#### **Motion 2025-004-07**

Director Josh Rayment moved to approve that edits be made to the Administrative Report and that the revised report be brought back to the May 2025 meeting for further discussion.

*CARRIED*

## **9. Incident Report – N/A**

## **10. CAO Report – For Information – Motion Required**

#### **Motion 2025-004-08**

Director Kim Thompson moved to accept the CAO Report for information.

*CARRIED*

## **11. AGM – May 29th, 2025 @ 2 PM in Vermilion Valley Lodge Recreation Room**

Date of AGM is scheduled for May 29, 2025 @ 2:00 PM in Recreation Room at Vermilion Valley Lodge.

**12. Date of Next Meeting – May 29th, 2025 @ 4PM in Vermilion Valley Lodge Rotary Room**

**Motion 2025-004-09**

Director Josh Rayment moved to reschedule the Annual General Meeting and Regular Board Meeting from the fourth Thursday of the month to the fifth Thursday of the month for May, 2025.

*CARRIED*

**13. Closed Session –**

**Motion 2025-004-10**

Vice-Chair Rob Snow moved to go into closed session at 5:25 PM

*CARRIED*

13.1 Board – Privileged Information (Section 17, FOIP)

13.2 CAO – Privileged Information (Section 17, FOIP)

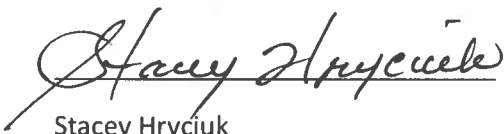
**Motion 2025-004-011**

Vice Chair Rob Snow moved to return to Open Session at 5:50 PM

*CARRIED*

**14. Adjournment -**

Chair Stacey Hryciuk adjourned the meeting at 5:50 PM



Stacey Hryciuk  
Board Chairman



Brittany Bratrud  
Chief Administrative Officer