

VERMILION & DISTRICT HOUSING FOUNDATION  
**REGULAR BOARD MEETING MINUTES**  
June 26<sup>th</sup>, 2025

**Board Representatives:**

Stacey Hryciuk	Chair	Present	Councillor, County of Vermilion River
Robert Snow	Vice-Chair	Absent	Councillor, Town of Vermilion
Marty Baker	Director	Present	Reeve, County of Vermilion River
Joshua Rayment	Director	Present	Deputy Mayor, Town of Vermilion
Kimberly Thompson	Director	Absent	Public Member
Barbara Sjoquist	Director	Present	Public Member – MD of Wainwright
Marcel Berard	Director	Present	Public Member

**Administration:**

Brittany Bratrud	CAO	Present
Sasha Savic	CFO	Present

**Delegations:**

Garth Rowsell	MLA	Present
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**1. Call to Order**

Chair Stacey Hryciuk called the meeting to order at 4:00 PM

**1.1 Additions to Agenda –**

**9.5 Admin Report AR-64-2025**

**12.2 CAO Closed Session – Privileged Information – (Section 17, FOIP)**

**2. Acceptance of the Agenda –**

**Motion 2025-006-01**

Director Josh Rayment moved to accept the Meeting agenda.

*CARRIED*

**3. Delegation: MLA Garth Rowsell –**

Discussion with MLA Garth Rowsell regarding DSL4 Funds, MO Changes, Board term lengths, GOA Alberta owned properties and CCH Type B – **Accepted as Information**

**4. Adoption of Minutes**

**3.1 Regular Board Meeting April 24, 2025**

**Motion 2025-006-02**

Director Barb Sjoquist moved to approve the May 29<sup>th</sup>, 2025, Board Meeting Minutes as presented.

*CARRIED*

## **5. Disbursement Listing**

### **5.1 May 2025 Disbursements Listing for Information – Motion Required**

#### **Motion 2025-006-03**

Vice-Chair Marty Baker moved to approve May 2025 Disbursement Listing as presented.

*CARRIED*

## **6. Financial Statements**

### **6.1 May 2025 Review – Motion Required**

#### **Motion 2025-006-04**

Director Marty Baker moved to approve May 2025 Review Financial Statements as presented.

*CARRIED*

## **7. Correspondence – N/A**

## **8. Old Business –**

### **8.1 Apply for line of Credit – Discussed and Accepted as Information**

## **9. New Business**

### **9.1 Admin Report AR-61-2025 RAB Program for families – Motion Required**

#### **Motion 2025-006-06**

Director Josh Rayment moved to approve RAB program changes for families as presented on Admin Report.

*CARRIED*

### **9.2 Admin Report AR-62-2025 LAP Changes – Motion Required**

#### **Motion 2025-006-07**

Director Barb Sjoquist moved to approve the proposed LAP changes, with an implementation date of July 1, 2025, for all new recipients, and to provide 90 days' notice of the changes to all current participants.

*CARRIED*

### **9.3 GOA Budget (revised as per GOA) – Motion Required**

#### **Motion 2025-006-08**

Director Marty Baker moved to approve the GOA Budget as presented.

*CARRIED*

### **9.4 Admin Report AR-63-2025 Underage Tenant – Motion Required**

#### **Motion 2025-006-09**

Director Josh Rayment moved to approve underage tenant as suggested in the admin report provided.

*CARRIED*

### **9.5 Admin Report AR-64-2025 Underage Tenant – Motion Required**

#### **Motion 2025-006-10**

Director Josh Rayment moved to approve underage tenant as suggested in the admin report provided.

*CARRIED*

## **10. Incident Report –**

### **10.1 Staff Injury – June 12<sup>th</sup>, 2025 – Discussed and Accepted as Information**

**11. CAO Report – For Information – Motion Required**

**Motion 2025-006-11**

Director Barb Sjoquist moved to accept the CAO Report for information.

*CARRIED*

**12. Date of Next Meeting – August 28, 2025 @ 4PM in Vermilion Valley Lodge Rotary Room**

**13. Closed Session –**

**Motion 2025-006-12**

Director Marty Baker moved to go into closed session at 5:18 PM

*CARRIED*

MLA Garth Rowsell left the meeting at 5:18 PM

13.1 Board – N/A

13.2 CAO – Privileged Information (Section 17, FOIP)

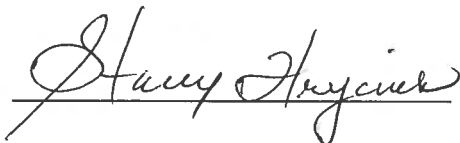
**Motion 2025-006-013**

Chair Stacey Hryciuk moved to return to Open Session at 5:44 PM


*CARRIED*

**14. Adjournment**

Chair Stacey Hryciuk adjourned the meeting at 5:44 PM



Stacey Hryciuk  
Board Chairman



Brittany Bratrud  
Chief Administrative Officer