

VERMILION & DISTRICT HOUSING FOUNDATION  
**REGULAR BOARD MEETING MINUTES**  
October 16<sup>th</sup>, 2025

**Board Representatives:**

Stacey Hryciuk	Chair	Present	Councillor, County of Vermilion River
Robert Snow	Vice-Chair	Present	Councillor, Town of Vermilion
Marty Baker	Director	Present	Reeve, County of Vermilion River
Joshua Rayment	Director	Present	Deputy Mayor, Town of Vermilion
Kimberly Thompson	Director	Present	Public Member
Barbara Sjoquist	Director	Present	Public Member – MD of Wainwright
Marcel Berard	Director	Present	Public Member

**Administration:**

Brittany Bratrud	CAO	Present
Sasha Savic	CFO	Present

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**1. Call to Order**

Chair Stacey Hryciuk called the meeting to order at 4:00 PM

**1.1 Additions to Agenda –**

12.2 Board Closed Session: Section 17 FOIP

**2. Acceptance of the Agenda –**

**Motion 2025-010-01**

Vice-chair Rob Snow moved to accept the Meeting agenda with addition of Board Closed Session.

*CARRIED*

**3. Adoption of Minutes**

**3.1 Regular Board Meeting August 28<sup>th</sup>, 2025**

**Motion 2025-010-02**

Director Barb Sjoquist moved to approve the September 25<sup>th</sup>, 2025, Board Meeting Minutes as presented.

*CARRIED*

**4. Disbursement Listing**

**4.1 September 2025 Disbursements Listing for Information – Motion Required**

**Motion 2025-010-03**

Vice-Chair Rob Snow moved to approve September 2025 Disbursement Listing as presented.

*CARRIED*

**5. Financial Statements**

**5.1 September 2025 Review – Motion Required**

**Motion 2025-010-04**

Vice-Chair Rob Snow moved to approve September 2025 Review Financial Statements as presented.

*CARRIED*

**6. Correspondence –**

**6.1 VDHF Fall Menu Approval – Reviewed and Accepted as Information**

**7. Old Business –**

**7.1 Apply for line of Credit – Discussed and Accepted as Information**

**8. New Business**

**8.1 Admin Report AR-72-2025 Tenant Scooter Policy Revision – Motion Required**

**Motion 2025-010-05**

Director Kim Thompson moved to accept Tenant Mobility Aide Policy with amendment as suggested on AR-72-2025.

*CARRIED*

**8.2 VDHF Budget 2026 – Motion Required**

**Motion 2025-010-06**

Vice-Chair Rob Snow moved to receive the 2026 Budget as Information.

*CARRIED*

**8.3 Board Committee Recommendations for Public Directors – Motion Required**

Marcel Berard verbally gave resignation to Board of Directors effective October 31, 2025

Josh Rayment left the meeting at 4:52 PM

**Motion 2025-010-07**

Vice-Chair Rob Snow recommended that Alan Jones and Joshua Rayment be appointed as public members, with commencement dates of November 1, 2025 for Joshua Rayment and January 1, 2026 for Alan Jones.

*CARRIED*

Josh Rayment returned to the meeting at 4:59

**9. Incident Report – N/A**

**10. CAO Report – For Information – Motion Required**

**Motion 2025-010-08**

Director Marcel Berard moved to accept the CAO Report for information.

*CARRIED*

**11. Date of Next Meeting – November 27<sup>th</sup>, 2025 @ 4PM in Vermilion Valley Lodge  
Organizational Meeting – Regular Board Meeting to follow**

**12. Closed Session –**

**Motion 2025-010-09**

Vice-Chair Rob Snow moved to go into closed session at 5:10 PM

*CARRIED*

12.1 CAO – Privileged Information (Section 17, FOIP)

Kim Thompson left meeting at 5:17 PM

Brittany Bratrud and Sasha Savic left meeting at 5:32 PM

12.2 Board – Privileged Information (Section 17, FOIP)

**Motion 2025-010-10**

Vice-Chair Rob Snow moved to return to Open Session at 5:42 PM

*CARRIED*

**13. Adjournment**

Chair Stacey Hryciuk adjourned the meeting at 5:42 PM



Stacey Hryciuk  
Board Chairman



Brittany Bratrud  
Chief Administrative Officer