

VERMILION & DISTRICT HOUSING FOUNDATION
REGULAR BOARD MEETING MINUTES
January 29th, 2026

Board Representatives:

Stacey Hryciuk	Chair	Present	Councillor, County of Vermilion River
Robert Snow	Vice-Chair	Present	Mayor, Town of Vermilion
Jason Stelmaschuk	Director	Present	Councillor, County of Vermilion River
Bruce MacDuff	Director	Present	Councillor, Town of Vermilion
Alan Jones	Director	Present	Public Member
Barbara Sjoquist	Director	Present	Public Member – MD of Wainwright
Joshua Rayment	Director	Present	Public Member

Administration:

Brittany Bratrud	CAO	Absent
Sasha Savic	CFO	Present

1. Call to Order

Chair Stacey Hryciuk called the meeting to order at 4:00 PM

1.1 Additions to Agenda –

12.2 Board Closed Session – Privileged Information (Section 17, FOIP)

2. Acceptance of the Agenda –

Motion 2026-001-01

Director Joshua Rayment moved to accept the Meeting agenda with addition of Board Closed Session.

CARRIED

3. Adoption of Minutes

3.1 Regular Board Meeting November 27th, 2025

Motion 2026-001-02

Vice-Chair Robert Snow moved to approve the November 27th, 2025, Board Meeting Minutes as presented.

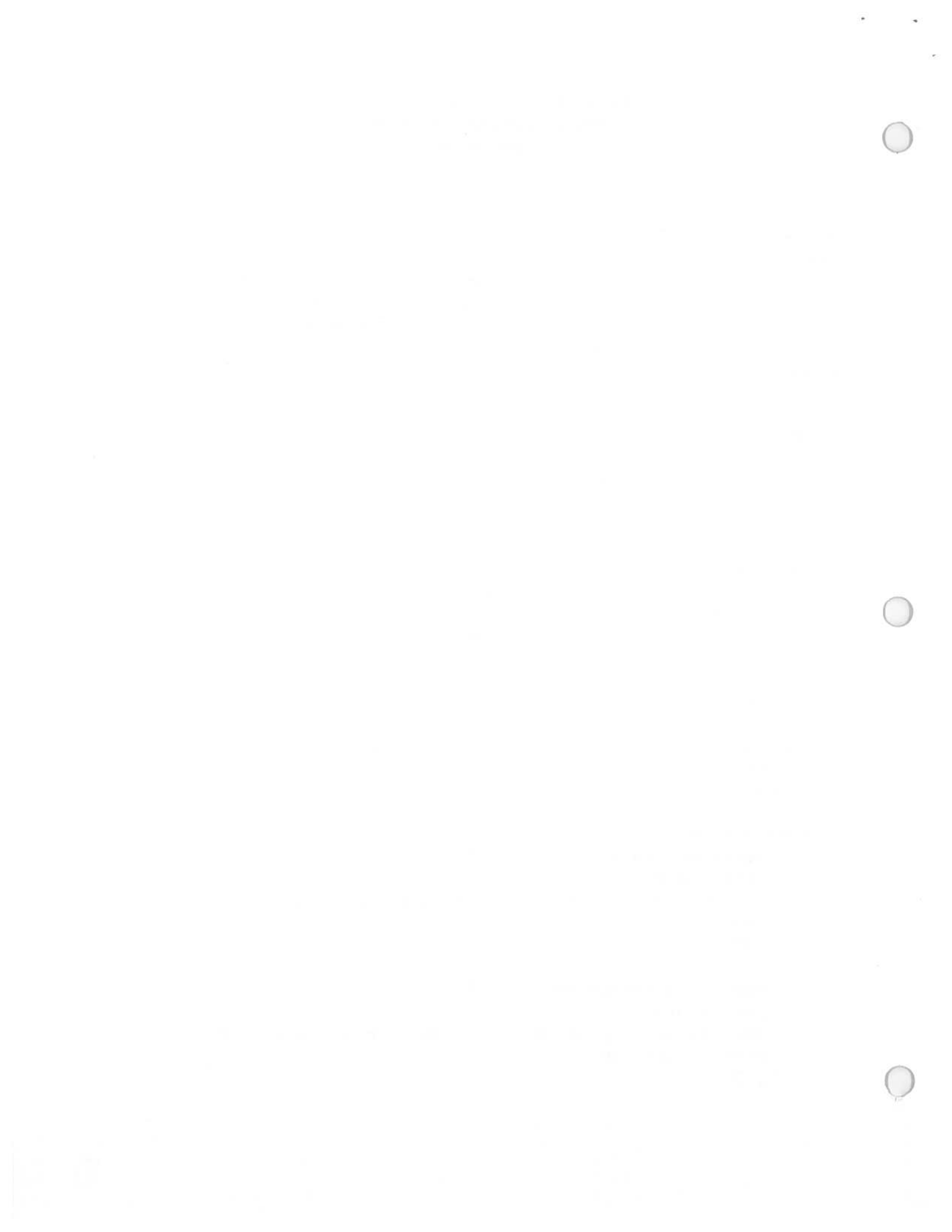
CARRIED

3.2 Regular Board Meeting November 27th, 2025

Motion 2026-001-03

Director Joshua Rayment moved that approval of meeting minutes be tabled to future Organizational Board Meeting

CARRIED



4. Disbursement Listing

4.1 November 2025 Disbursements Listing for Information – Motion Required

Motion 2026-001-04

Director Barbara Sjoquist moved to approve November 2025 Disbursement Listing as presented.

CARRIED

4.1 December 2025 Disbursements Listing for Information – Motion Required

Motion 2026-001-05

Director Bruce MacDuff moved to approve December 2025 Disbursement Listing as presented.

CARRIED

5. Financial Statements

5.1 November/December Lodge and Cottage, 2025 Review – Motion Required

Motion 2026-001-06

Director Joshua Rayment moved to approve November/December Lodge and Cottage, 2025 Review Financial Statements as presented.

CARRIED

5.2 November/December DSL3, 2025 Review – Motion Required

Motion 2026-001-07

Director Bruce Macduff moved to approve November/December DSL3, 2025 Review Financial Statements as presented.

CARRIED

5.3 November/December DSL4, 2025 Review – Motion Required

Motion 2026-001-08

Director Jason Stelmaschuk moved to approve November/December DSL4, 2025 Review Financial Statements as presented.

CARRIED

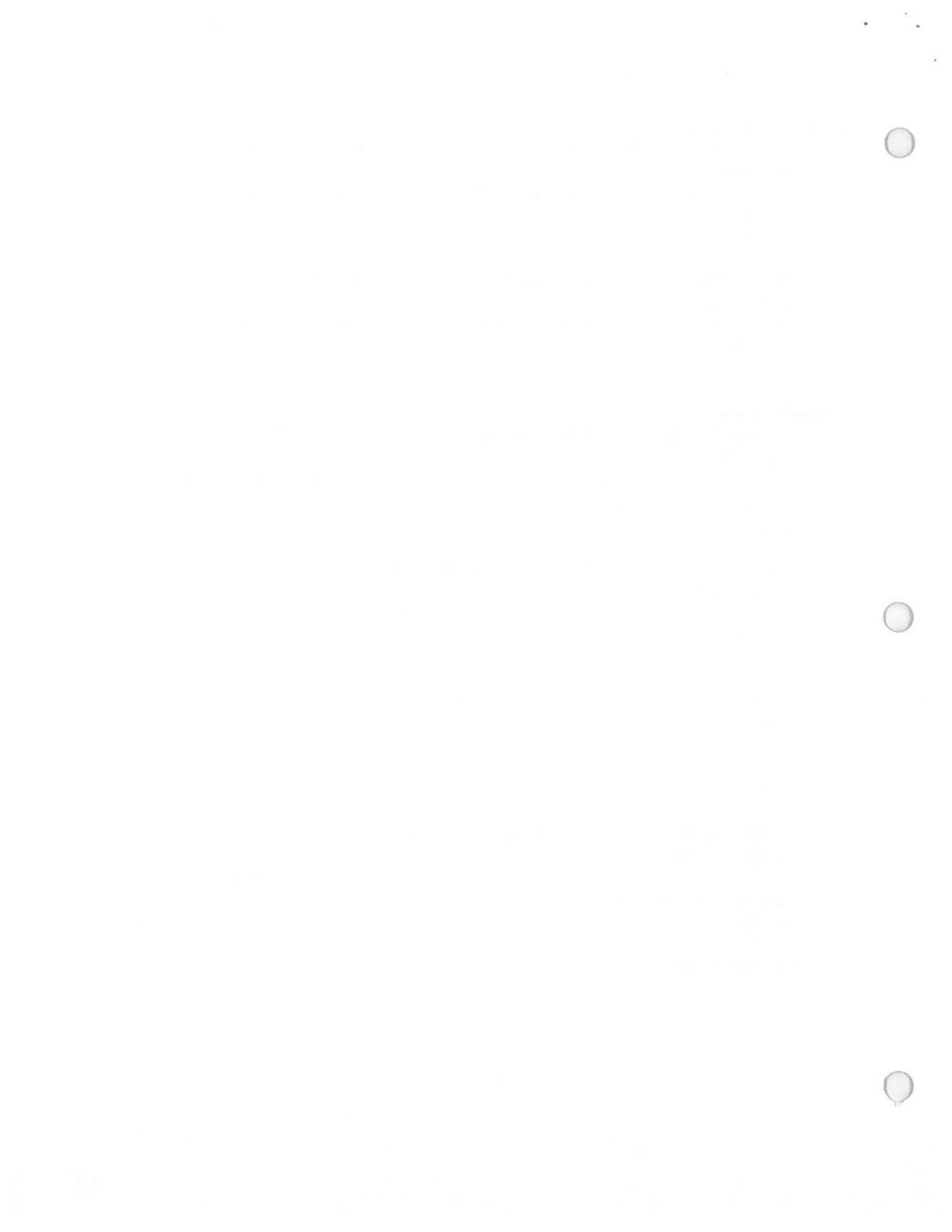
5.4 November/December Social Housing, 2025 Review – Motion Required

Motion 2026-001-09

Vice-Chair Robert Snow moved to approve November/December DSL4, 2025 Review Financial Statements as presented.

CARRIED

6. Correspondence – N/A



7. Old Business –

7.1 Apply for line of Credit – Discussed and Accepted as Information

7.2 Friends of Vermilion Valley Lodge Update - Reviewed and Accepted as Information

7.3 Bank Interest Earning Accounts - Reviewed and Accepted as Information

7.4 CRM Projects – Administration Charge - Reviewed and Accepted as Information

8. New Business

**8.1 Admin Report AR-01-2026 Underage Tenant Dewberry – Motion Required
Motion 2026-001-10**

Director Bruce MacDuff moved to accept Underage Tenant Dewberry.

CARRIED

8.2 DSL4 Reimbursement and Draft Funding from GOA - Reviewed and Accepted as Information

**8.3 Admin Report AR-02-2026 Priority Rating for Lodge Waitlist - Motion Required
Motion 2026-001-11**

Director Joshua Rayment – Approved with the recommendation to change the criteria.

CARRIED

9. Incident Report – N/A

10. CAO Report – For Information – Motion Required

Motion 2026-001-12

Director Barbara Sjoquist moved to accept the CAO Report for information.

CARRIED

11. Date of Next Meeting – February 26th, 2026 @ 4PM in Vermilion Valley Lodge – Regular Board Meeting to follow

12. Closed Session –

Motion 2025-010-13

Vice-Chair Rob Snow moved to go into closed session at 5:15 PM

CARRIED

12.1 CAO – Privileged Information (Section 17, FOIP)

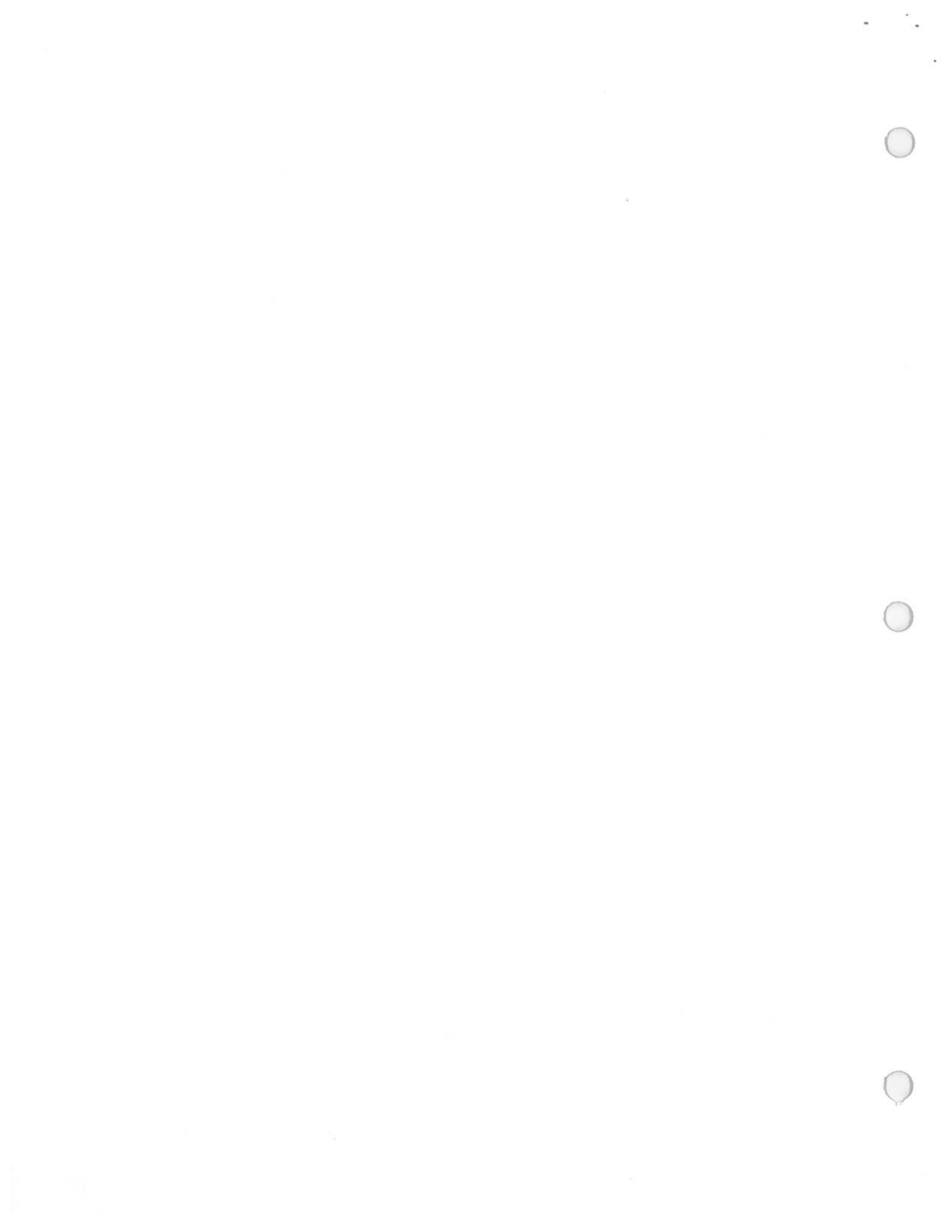
Sasha Savic left meeting at 5:20 PM

12.2 Board – Privileged Information (Section 17, FOIP)

Motion 2025-010-14

Vice-Chair Rob Snow moved to return to Open Session at 6:01 PM

CARRIED



13. Adjournment

Chair Stacey Hryciuk adjourned the meeting at 6:01PM

A handwritten signature in blue ink that reads "Stacey Hryciuk". The signature is written in a cursive style and is positioned above a horizontal line.

Stacey Hryciuk
Board Chairman

A handwritten signature in blue ink that reads "Brittany Bratrud". The signature is written in a cursive style and is positioned above a horizontal line.

Brittany Bratrud
Chief Administrative Officer

