

VERMILION & DISTRICT HOUSING FOUNDATION  
**REGULAR BOARD MEETING MINUTES**  
February 26<sup>th</sup>, 2026

**Board Representatives:**

Stacey Hryciuk	Chair	Present	Councillor, County of Vermilion River
Robert Snow	Vice-Chair	Present	Mayor, Town of Vermilion
Jason Stelmaschuk	Director	Present	Councillor, County of Vermilion River
Bruce MacDuff	Director	Present	Councillor, Town of Vermilion
Alan Jones	Director	Present	Public Member
Barbara Sjoquist	Director	Present	Public Member – MD of Wainwright
Joshua Rayment	Director	Present	Public Member

**Administration:**

Brittany Bratrud	CAO	Present
Sasha Savic	CFO	Present

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**1. Call to Order**

Chair Stacey Hryciuk called the meeting to order at 4:00 PM

**1.1 Additions to Agenda –**

**2. Acceptance of the Agenda –**

**Motion 2026-002-01**

Director Joshua Rayment moved to accept the Meeting agenda.

*CARRIED*

**3. Adoption of Minutes**

**3.1 Regular Board Meeting January 29<sup>th</sup>, 2026**

**Motion 2026-002-02**

Director Jason Stelmaschuk moved to approve the January 29<sup>th</sup>, 2026, Board Meeting Minutes as presented.

*CARRIED*

**3.2 Organizational Board Meeting November 29<sup>th</sup>, 2025**

**Motion 2026-002-03**

Director Alan Jones moved to approve Organizational meeting minutes as presented.

*CARRIED*

#### **4. Disbursement Listing**

##### **4.1 January 2026 Disbursements Listing for Information – Motion Required**

###### **Motion 2026-002-04**

Vice-Chair Rob Snow moved to approve January 2026 Disbursement Listing as presented.

*CARRIED*

#### **5. Financial Statements**

##### **5.1 January Lodge and Cottage, 2026 Review**

##### **5.2 January DSL3, 2026 Review**

##### **5.3 January DSL4, 2026 Review**

##### **5.4 January Social Housing, 2026 Review**

###### **Motion 2026-002-005**

Vice-Chair Robert Snow moved to approve all January 2026 Financial Statements as presented.

*CARRIED*

#### **6. Correspondence – N/A**

#### **7. Old Business –**

##### **7.1 Apply for line of Credit – Discussed and Accepted as Information**

##### **7.2 Loan and Debenture update – For Information**

#### **8. New Business**

##### **8.1 Admin Report AR-03-2026 Underage Tenant Pioneer – Motion Required**

###### **Motion 2026-002-006**

Director Josh Rayment moved to accept Underage Tenant in Pioneer Manor.

*CARRIED*

##### **8.2 Admin Report AR-04-2026 Lodge Resident Waitlist Policy – Motion Required**

###### **Motion 2026-002-007**

Vice-Chair Rob Snow moved to approve Lodge Resident Waitlist Policy as presented.

*CARRIED*

##### **8.3 Admin Report AR-05-2026 Updated Smoking and Cannabis Use Policy - Motion Required**

###### **Motion 2026-002-008**

Director Jason Stelmaschuk moved to approve the Smoking and Cannabis Policy as presented.

*CARRIED*

##### **8.4 Admin Report AR-06-2026 Update DSL4 Funding GOA – Motion Required**

###### **Motion 2026-002-009**

Director Josh Rayment moved to postpone the discussion around DSL4 funding to March meeting to allow for more time for negotiations.

*CARRIED*

**9. Incident Report – N/A**

**10. CAO Report – For Information – Motion Required**

**Motion 2026-002-010**

Director Josh Rayment moved to accept the CAO Report for information.

*CARRIED*

**11. Date of Next Meeting – March 30<sup>th</sup>, 2026 @ 4PM in Vermilion Valley Lodge**

**Motion 2026-002-011**

Vice Chair Rob Snow moved to change March meeting to March 30<sup>th</sup> at 4 PM.

*CARRIED*

**12. Closed Session –**

**Bruce MacDuff and Sasha Savic left the meeting at 5:12 PM**

**Motion 2026-002-012**

Vice-Chair Rob Snow moved to go into closed session at 5:15 PM

*CARRIED*

12.2 Board – Privileged Information (Section 17, FOIP)

Brittany Bratrud left the meeting at 5:33 PM

**Motion 2026-002-013**

Director Jason Stelmaschuk moved moved to return to Open Session at 5:59 PM

*CARRIED*

**Motion 2026-002-014**

Vice-Chair Rob Snow moved to increase the CAO wage by 3% for COLA adjustment effective March 1, 2026.


*CARRIED*

**13. Adjournment**

Chair Stacey Hryciuk adjourned the meeting at 6:00 PM



Stacey Hryciuk  
Board Chairman



Brittany Bratrud  
Chief Administrative Officer