

VERMILION & DISTRICT HOUSING FOUNDATION
REGULAR BOARD MEETING MINUTES
May 28th, 2026

Board Representatives:

Stacey Hryciuk	Chair	Present	Councillor, County of Vermilion River
Robert Snow	Vice-Chair	Present	Mayor, Town of Vermilion
Jason Stelmaschuk	Director	Absent	Councillor, County of Vermilion River
Bruce MacDuff	Director	Present	Councillor, Town of Vermilion
Alan Jones	Director	Present	Public Member
Barbara Sjoquist	Director	Present	Public Member – MD of Wainwright
Joshua Rayment	Director	Present	Public Member

Administration:

Brittany Bratrud	CAO	Present
Sasha Savic	CFO	Present

1. Call to Order

Chair Stacey Hryciuk called the meeting to order at 3:12 PM

2. Acceptance of the Agenda –

Motion 2026-005-01

Director Bruce MacDuff moved to accept the Meeting agenda with no additions.

CARRIED

3. Adoption of Minutes

4.1 Regular Board Meeting April 30th, 2026

Motion 2026-005-02

Director Barb Sjoquist moved to approve the April 30th, 2026, Board Meeting Minutes as amended.

CARRIED

4. Disbursement Listing

4.1 April 2026 Disbursements Listing for Information – Motion Required

Motion 2026-005-03

Director Alan Jones moved to approve April 2026 Disbursement Listing as presented.

CARRIED

5. Financial Statements

5.1 April Lodge and Cottage, 2026 Review

5.2 April DSL3, 2026 Review

5.3 April DSL4, 2026 Review

5.4 April Social Housing, 2026 Review

Motion 2026-005-004

Director Bruce MacDuff moved to approve all April 2026 Financial Statements as presented.

CARRIED

6. Correspondence –

6.1 Menu Approval Letter – Reviewed and Accepted as Information

7. Old Business –

7.1 Apply for line of Credit – Discussed and Accepted as Information

8. New Business

8.1 Admin Report AR-22-2026 – Motion Required

Motion 2026-005-005

Director Barb Sjoquist moved to use \$5000 of donation funds to purchase a motorized chair for hairdresser's room at Vermilion Valley Lodge.

CARRIED

8.2 Admin Report AR-23-2026 Cottage Unit Discussion – Motion Required

Motion 2026-004-006

Director Joshua Rayment moved to table the decision and discussion around cottage units until the June 2026 meeting.

CARRIED

8.3 Review and consideration of strategic plan - Motion Required

Motion 2026-005-007

Vice-Chair Rob Snow moved that a strategic planning session be arranged with Heather of Community Connections in Fall 2026, with attendance by the Board and the CAO.

CARRIED

8.4 Admin Report AR-25-2026 Request for Full time Human Resources Manager – Motion Required

Board of Directors reviewed and accepted as information.

9. Incident Report – N/A

10. CAO Report – For Information – Motion Required

Motion 2026-005-008

Director Bruce MacDuff moved to accept the CAO Report for information.

CARRIED

11. Date of next Meeting – June 25th, 2026 @ 4PM in Vermilion Valley Lodge Rotary Room

12. Closed Session –

Director Barb Sjoquist moved to enter closed session at 4:41 PM

Motion 2026-005-009

CARRIED

12.1 CAO – Privilege Information

This portion of the meeting was held in camera in accordance with the Protection of Privacy Act (Alberta), due to the discussion of personal information.

Sasha Savic left the meeting at 4:51 PM

Director Bruce MacDuff moved to exit closed session at 5:14 PM

Motion 2026-005-010

CARRIED

13. Adjournment

Chair Stacey Hryciuk adjourned the meeting at 5:14 PM



Stacey Hryciuk
Board Chairman



Brittany Bratrud
Chief Administrative Officer