

VERMILION & DISTRICT HOUSING FOUNDATION
REGULAR BOARD MEETING MINUTES
June 25th, 2026

Board Representatives:

Stacey Hryciuk	Chair	Present	Councillor, County of Vermilion River
Robert Snow	Vice-Chair	Present	Mayor, Town of Vermilion
Jason Stelmaschuk	Director	Absent	Councillor, County of Vermilion River
Bruce MacDuff	Director	Present	Councillor, Town of Vermilion
Alan Jones	Director	Present	Public Member
Barbara Sjoquist	Director	Present	Public Member – MD of Wainwright
Joshua Rayment	Director	Present	Public Member

Administration:

Brittany Bratrud	CAO	Present
Sasha Savic	CFO	Present

1. Call to Order

Vice-Chair Robert Snow called the meeting to order at 4:07 PM

2. Acceptance of the Agenda –

Motion 2026-006-01

Director Barb Sjoquist moved to accept the Meeting agenda with no additions.

CARRIED

3. Adoption of Minutes

4.1 Regular Board Meeting May 28th, 2026

Motion 2026-006-02

Director Alan Jones moved to approve the May 28th, 2026, Board Meeting Minutes as presented.

CARRIED

4. Disbursement Listing

4.1 May 2026 Disbursements Listing for Information – Motion Required

Motion 2026-006-03

Chair Stacey Hryciuk moved to approve May 2026 Disbursement Listing as presented.

CARRIED

5. Financial Statements

5.1 May Lodge and Cottage, 2026 Review

5.2 May DSL3, 2026 Review

5.3 May DSL4, 2026 Review

5.4 May Social Housing, 2026 Review

Motion 2026-006-004

Director Bruce MacDuff moved to approve all May 2026 Financial Statements as presented.
CARRIED

6. Correspondence –

6.1 Memo ALA Revised Funding Correspondence– Reviewed and Accepted as Information

7. Old Business –

7.1 Apply for line of Credit – Discussed and Accepted as Information

7.2 Admin Report AR-23-2026 Cottage Units SSC Program

Motion 2026-006-005

Director Joshua Rayment moved that administration notify the Government that the Vermilion & District Housing Foundation (VDHF) will retain ownership and management of the VDHF Cottage Units and request that the Cottage Units be removed from the Ministerial Order (MO) rather than having them move to the SSC program.

8. New Business

8.1 Admin Report AR-26-2026 – Motion Required

Motion 2026-006-006

Chair Stacey Hryciuk moved to approve underage tenant for Vermilion SSC program as recommended on admin report.

CARRIED

8.2 Government Seniors Self Contained Budget – Motion Required

Motion 2026-006-007

Director Joshua Rayment moved to approve Government Seniors Self Contained Budget as presented.

CARRIED

Sasha Savic joined meeting at 4:50 PM

8.3 Business Plan Submission - Motion Required

Motion 2026-006-008

Director Barb Sjoquist moved to approve Business Plan as presented by administration.

CARRIED

8.4 Admin Report AR-27-2026 Use of VDHF Funds – Motion Required

Motion-2026-006-009

Director Bruce MacDuff moved to approve the transfer of \$250,000 into cashable GICs, as well as two non-redeemable GICs: one 18-month GIC and one 24-month GIC, with \$125,000 invested in each.

9. Incident Report – N/A

10. CAO Report – For Information – Motion Required

Motion 2026-006-010

Director Alan Jones moved to accept the CAO Report for information.

CARRIED

11. Date of next Meeting – August 27th, 2026 @ 4PM in Vermilion Valley Lodge Rotary Room

12. Closed Session – N/A

13. Adjournment

Vice-Chair Robert Snow adjourned the meeting at 5:22 PM

A handwritten signature in cursive script, reading "Stacey Hryciuk", written over a horizontal line.

Stacey Hryciuk
Board Chairperson

A handwritten signature in cursive script, reading "Brittany Bratrud", written over a horizontal line.

Brittany Bratrud
Chief Administrative Officer